

## St Paul's Church Nursery School

### Re-opening Risk Assessment : 6 SEPTEMBER 2021

#### Preparation before opening:

#### Update January 2022 – plan B

Specific Concern	Risk	Mitigation in place/progress	Actions
The nursery space available to use	The Church are not allowed to open the building	PCC permission to reopen	Permission to use the space confirmed
Cleanliness of nursery and preparation of area before opening	Covid 19 (notifiable disease)  Legionnaires (notifiable disease)	Clean of the Church building and nursery before opening Taps are to be run to clear out any possible legionnaire's disease.	Cleaned at end of term To be cleaned by Lisa and set up INSET 3/9/2021
		All people entering the Church buildings will wash their hands/ sanitise	Signs in place
		Children in 1 group – no longer in consistent groups (bubbles)	Gov website:
	Unfit for purpose	Health and safety checklist	Daily check
Staff availability	Not enough staff members available to keep staff: child ratio high	On-going conversations over summer. Discussions at Inset	Inset Friday 3 September
		Delay opening if outbreak before September NHS Track and Trace Under 18s no longer required to self-isolate if contacted by Track and Trace as a close contact of a positive COVID-19 case. Advised to take PCR test. If asymptomatic, under 18s no need to self-isolate whilst awaiting results.	Be vigilant of governmental updates – reviews at end of September 2021 <a href="#">plan B December 2022</a>
Parents concerns for stage 4.	Start dates	Ongoing conversations and <a href="#">monthly</a> newsletters. Communication and updates <a href="#">on Family , email</a> Home visits reintroduced Staggered starts <a href="#">Open visits after session.</a>	Letters sent with for new and remaining parents with updates and government guidelines August 2021 <a href="#">January 2022 -</a>
Numbers of children			

	Admissions low – financial implications. Enforced Closure.	Photos of setting to familiarise on website Stories read by staff to familiarise Updates via email and website, newsletters Be vigilant of numbers of children on books	Constant communication Mark to update website  Naomi to update admissions spread sheet regularly and share with Finance Team.
First Aid	Staff up to date on handling first aid for children	Advice sought Paediatric First Aid during the coronavirus epidemic accessed – staff watched video and reviewed present guidelines	Completed – 03.06.20 To revisit guidance/reviews

#### On arrival:

Specific concern	Risk	Mitigation in place	Actions
Staff arrival and set up	Spread of Covid 19/ social distancing	Apart from key holder, all staff will continue to enter building via the fire door and will wash their hands on arrival.	To review as Church reopens <b>Continue</b>
		Staff have access to thermometer.	Thermometer purchased Any staff who appear unwell or whose temperature does not fall within normal parameters will be asked to return home
		Staff will have access to plastic gloves – for toileting, tissues etc. Access to mask if staff feel appropriate.	Plastic gloves and masks purchased
Arrival of children	Social distancing, spread of infection Too many people in any one place at any time	Parents asked not to attend if their child or anyone else in their household is ill in any way.	Letter out before we open with governmental advice. Outbreak Management guidance and plan sent to parents and put on website
		As good practice, Parents will be asked – if at all possible - to arrive with only one child	<b>Covid response Measures</b>
		Carers continue to enter down the slope with sufficient space to keep the gate clear. Buggies left up the top/ outside if possible <b>Early bird café open.</b>	Signage Social distancing encouraged  Vigilance of governmental policy change  <b>Arrival/collection procedure (Step 4)</b>

		Stagger start dates – older returning children have 2 days to re-settle on 6 September 2021 New children staggered settling	Letters sent out with start dates Older to younger children through to November  <b>Settling in policy (Step 4)</b>
		Child hand washing – sanitise before coming in building	Letter out before we open. In newsletter Visual reminders Purchase sanitiser
		Monitor children for cough cold symptoms.	Any child who appears unwell or whose temperature does not fall within normal parameters will be asked to return home
		Children only in the classroom. Children to register at the door at the base of the slope.	Letter out before we open
		Older returning Child comes to member of staff taking register by door. Children have own bags with change of clothes, water bottle, snack, lunch	Made clear to parents. Can go to back of queue if child is distressed. Child may need support, TLC, key person. <b>Settling in Policy (Step 4)</b>
Late arrival	Safety/wellbeing of child and family	Wait half hour and then try contact: text/call Safeguarding documents and <b>Child Protection Policy</b>	To remind parents of safeguarding regulations and implications.

#### Classroom time:

Specific Concern	Risk	Mitigation in place	Actions
Arrival of children	Too many children trying to come in at same time	2 practitioners on the door. One taking the register and the other guiding children. 2 members of staff in the setting – one helping with pegs.	<b>Arrival procedure</b>
Social distancing whilst settling-in children	Cross infection as settling-in.	Children do not need to social distance Limited parents in the setting. Correspondence sent outlining procedures. Dates of start staggered.	Follow Public Health England govt guidance Parents aware no social distancing for children Parents aware to wear masks in the building /settling in and maintain social distance.

		Masks to be worn by parents in line with guidance – recommended they are worn in enclosed and crowded spaces when in contact with people you don't normally meet. ventilation	<b>Settling in policy (Step 4)</b> Government review end of September 2021 <b>Plan B December 2022</b>
Distressed children	Contrary to personal, social development and emotional state. Separation anxiety	Start dates staggered to allow reduced adult/parent presence. Parents requested not to use the resources and encouraged to let their child explore independently/ with staff members.	Monitor the settling of each child/parent/carer. Communication and guidance by teachers/key people
Toilet use and hand washing	Cross contamination	Regular and frequent timetable for hand washing sanitise on arrival, exit, after being outside washing before/ after snack/lunch.  Leave toilet door open  Toilet lids down	Plenty of hand soap and towels. Songs for 20 seconds Monitor Ventilation.  Toilet lids sourced to prevent aerosol transmission when flushing.
Eating and spreading germs	Cross contamination  dehydration	Snack time and lunch time Hand washing. No sharing of foods – children bring own snack, lunch, water bottle (access to water at all times) Eat outside when possible	Children bring own snack and lunch in bag. Own drink bottle we can fill up. No sharing of any food/drink items.
Tissues		Bags for tissues Catch the sneeze, bin the tissue and wash hands (Catch it, bin it, kill it) Gloves available for helping child. Disinfectant ready to clean area if sneezed upon.	Extra bin bags required for tissues. Sanitiser and spray purchased  Parents reminded to work in partnership with Nursery in encouraging self-help skills, wiping noses etc.
Fire precautions	Burning/death	Revert to Fire Procedure May need to move up to school as former protocol if fire engine arrives. Wait in car park. Termly fire-practice	fire drill procedure – check role termly practice. Nicola to liaise with Steve Mogg  liaised with St Paul's School about emergency protocol update – to revisit 2021/2022

#### Illness during the session:

Specific concern	Risk	PLAN	Actions
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Child ill before session	Spread of illness  Compromising immunocompromised child and staff members	Normal procedure to ring/text/email Nursery to let them know of child's absence, before registration. Important to keep child home if unwell. <b>If the child needs Calpol, he/she should not be at Nursery.</b>	Contact parent/carer if not phoned/texted in. Call safeguarding numbers if parent does not respond.
Family member of child has COVID-19	Spread of virus to others Spread to individuals who are at <b>high risk of severe illness if infected with COVID-19.</b>	Staff and parents/carers aware of governmental guidelines.	Communication of Plan B and governmental updates, through email, Family (see below)  Asking parents to consider what is best for the children, staff and community.

#### Departure of children:

Specific Concern	Risk	Mitigation in place	Actions
Departure of children	Too many grown-ups in the corridor/setting  Losing a child Handing a child over to an individual who does not have permission/legal rights.	Patience at 12.15 Parents to come in and collect child – staggered. Enter down the corridor to collect belongings, into the Nursery room and take own child and out the door in a circuitous route.  The child is marked out by the gate. One at a time. The gate is shut after each child as added security. Only a practitioner opens/closes the gate	<b>Arrival/collection policy (step 4)</b> To be reviewed constantly  To keep contact with Social services team if a carer is excluded from parental rights.
Late arrival of parent/carer	Health/safety of carer.	2 practitioners to remain with child. Parents to be rung, then local emergency contact. Follow Surrey County Council's advice on contacting police/social services.	Registration form to be filled in with contact details also for emergencies. Permission forms for who can collect.

#### Daily cleaning:

Specific Concern	Risk	Mitigation in place	Actions
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Entrance, halls and reception areas	Spread of infections	All floors, toilets, kitchen areas, corridors and surfaces given thorough clean again before opening	All areas will be thoroughly cleaned daily, using antibacterial sprays, industrial strength recommended products and good household cleaning products.
Classroom area		The whole nursery area will be thoroughly cleaned at the end of every day we are open	
Toys		Buckets used to soak the resources with Milton/ bleach/ antibacterial solution/spray/wipes.	

Gov.co.uk actions for early years and child care providers during the coronavirus (COVID 19) outbreak.

“Since Wednesday 22 December, the 10-day self-isolation period for people who record a positive PCR test result for COVID 19 has been reduced to 7 days in most circumstances, unless you cannot test for any reason.

Individuals may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. The first test must be taken no earlier than day 6 and tests must be taken 24 hours apart. This applies to children under 5, with LFD testing at parental or guardian discretion. If both these tests are negative, and you do not have a high temperature, you may end your self-isolation period after the second negative test result and return to your education setting from day 8

Anyone who is unable to take LFD tests will need to complete the full 10-day period of self-isolation.

People who are fully vaccinated, or children and young people aged between 5 and 18 years and 6 months, identified as a close contact of someone with COVID-19, should take an LFD test every day for 7 days and continue to attend their setting as normal, unless they have a positive test result or develop symptoms at any time.

Children under 5 are not being advised to take part in daily testing of close contacts. If a child under 5 is a contact of a confirmed case, they are not required to self-isolate and should not start daily testing. **If they live in the same household as someone with COVID-19, they should limit their contact with anyone who is at a higher risk of severe illness if infected with COVID-19 and arrange to take a PCR test as soon as possible.** *They can continue to attend an education or childcare setting while waiting for the PCR result.* If the test is positive, they should follow the [stay at home: guidance for households with possible or confirmed COVID-19 infection](#)”